

## **2011 SYMPOSIUM GUIDELINES**

The University will hold its 15<sup>th</sup> Annual campus-wide Student Research and Creative Works Symposium on **Friday, February 18, 2011** in the **University Student Union, Northridge Center**. The purpose of the symposium is to highlight student achievement and to inform the campus community of the excellent quality and diversity of research and creative activity being conducted by undergraduate and graduate students across all academic disciplines.

The symposium format permits a 10-minute oral presentation **or** a poster presentation. Undergraduate and graduate students from all disciplines are encouraged to participate. There will be separate undergraduate and graduate divisions for each of the categories listed below (unless a division has only a few entrants, in which case undergraduate and graduate disciplines will be combined). Students will make either an oral **or** poster presentation. The categories are as follows:

- Arts, Media and Communication
- Business
- Education
- Engineering and Computer Science
- Health and Human Development (including FCS, Kinesiology)
- Humanities
- Science and Mathematics
- Social and Behavioral Sciences

Based on the recommendation of the judges, cash awards will be presented to the outstanding oral presenter and runner-up in each category for both the graduate and undergraduate divisions. For the poster session, a cash award will be given to the outstanding undergraduate and graduate student.

The deadline for submission of the registration form with abstract is:  
**Friday, December 17, 2010 by 5:00 p.m.\***

***\*Please note that there are a limited number of presentations that can be accommodated. Thus, submit the registration form in a timely manner. We will notify you if we are unable to accommodate your presentation after your submission.***

## ABSTRACT GUIDELINES

### Abstract heading must include the following

- First name, middle initial, and last name of presenting author.
- Faculty advisor
- Class Standing: Graduate or Undergraduate
- Title of paper

### Abstract content

- An abstract is an outline/brief summary of your presentation/poster
- It should have an introduction, body and conclusion
- It highlights major points of the content and answers why this work is important, what was your purpose, how you went about your project, and what you learned
- It is a well-developed paragraph and should be exact in wording
- Do not include any charts, tables or figures in the abstract

### Abstracts should follow these guidelines

- No more than **150 words** in length (otherwise abstract will not be accepted.)
- A single paragraph and single spaced

## PRESENTATION FORMAT

### Poster Presentations

- Poster presentations displays must be on foam poster boards. Foam poster boards must be 3' by 4'. Poster board can be purchased at an office supply or art supply store. **You must provide your own poster board.**
- Illustrations should be readable from a distance of three feet or more. Use lettering that is 1/4" to 1/2" high. Heavier typefaces are easier to see at a distance. Graphs, charts or tables help to make the presentation more interesting.
- **Poster presenters must be available to discuss their posters with the judges between 12:00-1:30 in the University Student Union, Grand Salon.**

### Oral Presentations

- Oral presentations will be no more than 10 minutes in length with three additional minutes allotted for questions. This schedule will be enforced.
- **For your oral presentation, please be advised that you should bring any equipment necessary for your presentation such as, a laptop, slide projector, etc. However, we will provide an LCD projector for power point presentations.**

## SYMPOSIUM APPLICATION

To apply for the 15<sup>th</sup> Annual Research & Creative Works Symposium, please visit:

<http://www.sandbox.csun.edu/crs/>

Application Deadline: **December 17, 2010 by 5:00 p.m.**